

DUI EVALUATIONS

YOU MUST BRING IN THE FOLLOWING BEFORE AN APPOINTMENT CAN BE SCHEDULED:

1. **CURRENT COURT-PURPOSE COPY OF DRIVING RECORD (NEEDS TO BE WITHIN THE LAST 6 MONTHS AND INCLUDE THE CURRENT ARREST THEY ARE BEING EVALUATED)**

- Obtain from Driver's License Facility (closed on Mondays)
- Ask for "Court Purpose" copy. You will need something with a signature and 2 forms of I.D. such as state I.D. card, driver's license, social security card, certified birth certificate, checking or savings account or passport.
- Fee is \$12.00, subject to change. IHR is not always made aware of these changes.

2. **B.A.C. Level**

- Bring in a copy of the Law Enforcement Sworn Report BAC level or refusal. You can obtain this from Circuit Clerk of the county of the ticket. (Other methods to possibly obtain your BAC information: your ticket, your attorney or public defender, arresting police dept, State's Attorney's office.
- If you are still unable to obtain your paperwork showing your BAC or refusal to blow at the time of your arrest you may request a copy of that information by sending \$1.00 with their full name, address, date of birth and driver's license number to:

Secretary of State Office
Driver's Services
2701 Dirksen Parkway
Springfield, IL 62723

3. **FEE- \$135**

- This also needs to be paid before an appointment can be made.

4. **PROOF OF INCOME:**

- Bring tax return or check stubs of household income. If wanting to qualify for indigence, bring tax return or a notarized proof of income. At this time, the state is not providing funding for this service.

5. **PREVIOUS DUI DONE ELSEWHERE**

- If client had previous DUI's, they need to bring in all completed evaluations (if not done here at IHR) and documentation of any prior counseling completed as a recommendation of this prior DUI.

CORROBORATIVE – ON THE DAY OF THE APPOINTMENT, THEY ONLY NEED TO BE HERE FOR ABOUT 15-20 MINUTES OF THE SESSION. THE SESSION CAN BE UP TO 3-4 HOURS.